



Board Members

Paul Resnikoff
Barbara Spector
Daniel LaBouve
Rishi Kumar

Member Agencies

City of Campbell
Town of Los Gatos
City of Monte Sereno
City of Saratoga

MEETING MINUTES

February 6, 2020

Monte Sereno City Hall
18041 Saratoga-Los Gatos Road
Monte Sereno, CA 95030
4:00 p.m.

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Attendee Name	Title	Member Agency	Status
Paul Resnikoff	Chair	City of Campbell	Present
Barbara Spector	Vice-Chair	Town of Los Gatos	Present
Daniel LaBouve	Board Member	City of Monte Sereno	Present
Rishi Kumar	Board Member	City of Saratoga	Present

ORAL COMMUNICATIONS FROM THE PUBLIC

None.

NEW BUSINESS

1. Elect Chairperson and Vice-Chairperson.

Upon a motion by Board Member Kumar seconded by Board Member Spector, the Board unanimously nominated Board Member Resnikoff to serve as chairperson effective immediately and continue until the last regular meeting in November 2020.

Upon a motion by Board Member Kumar seconded by Board Member LaBouve, the Board unanimously nominated Board Member Spector to serve as Vice-Chairperson effective immediately and continue until the last regular meeting in November 2020.

2. Approve the 2020 Strategic Priorities.

Upon a motion by Vice-Chair Spector seconded by Board Member LaBouve, the Board unanimously approved the 2020 Strategic Priorities. Board Member Kumar affirmed use of a social media consultant to assist with the social media pilot. Board Member LaBouve requested that the staff analysis on a vehicle lease include the cost to keep the Authority's current vehicle, and evaluate use of personal vehicles and mileage reimbursement. Chair Resnikoff affirmed staff would return with a cost analysis on benefit options. Staff clarified that staff is conducting a request for proposals for consultant services to evaluate long-term funding options, and options for providing benefits to staff as a result of previous direction and action from the Board. Following the procurement, staff will return to the Board to review and consider approval of a consultant agreement including the scope, cost of service and funding source.

CONSENT CALENDAR

Upon a motion by Board Member Kumar seconded by Member LaBouve, the Board unanimously approved all items on the consent calendar.

3. Approve Minutes of the November 7, 2019 Board Meeting.
4. Receive and File a Report on the Implementation of SB 205.
5. Receive and File the West Valley Clean Water Program Authority FY2019-20 YTD Financial Report.

FUTURE MEETING ITEMS

1. Conduct a Public Hearing to Consider Adoption of FY2020-21 Storm Sewer Fees to be Placed on the FY2020-21 Santa Clara County Secured Property Tax Roll.
2. Consider Adoption of the FY2020-21 Budget and Work Plan.
3. Consider Public Finance Consultant Services Agreement to Evaluate Long-term Funding Options.
4. Conduct Annual Employee Evaluation of Executive Director.
5. San Jose State University Presentation on Survey Results.

BOARD MEMBER REPORTS

None.

EXECUTIVE DIRECTOR REPORT

Staff presented a draft watershed video to be used on the Authority's website and in subsequent outreach campaigns. As part of the Business Inspection Program, an educational poster for restaurants has been updated and laminated to distribute during inspections to improve employees understanding of good house-keeping practices to prevent storm water pollution. Work is underway with local nurseries to provide training to store employees, provide educational materials and shelf talkers to promote alternatives to pesticides.

Staff is updating its table top display for school presentations to provide a more engaging experience for students, to better convey the differences in the sanitary sewer and storm sewer systems, and to promote behaviors to prevent storm water pollution. An electronic evaluation form for teachers was also created to assist in evaluating classroom presentations and students' knowledge and experience.

Staff reported work is underway with a graduate class at San Jose State to conduct a baseline survey on residents' awareness and behaviors related to storm water pollution. The survey will be conducted in March, 2020. The students will give a presentation on the findings at the May Board meeting. Staff provided an update on the schedule for negotiations with the State Board on the cities/Town's next Municipal Regional Permit (MRP 3.0). It is estimated that the new Tentative Order will be adopted and in effect July 1, 2021.

Staff presented the trail signs style guide, three sign designs and the locations of the 10 signs along Los Gatos Creek. Staff concluded by sharing that Valley Water is recommending the Authority to receive partial funding to work with high schools to develop storm water pollution prevention plans (SWPPPs) for their schools. Staff will return at the May Board meeting with a reduced scope, grant agreement and resolution.

ADJOURNMENT

The meeting was adjourned at 4:44 p.m.

ADDRESSING THE BOARD

Any person shall have the right to address the Board during consideration of any item on the Board's agenda or during the time for oral communication if not on the agenda but pertaining to subject matter within the jurisdiction of the Board. Any person wishing to address the Board should stand or raise the hand and wait to be recognized by the Chairperson. Please stand at the podium, if able, state your name and address for the record, and proceed to address the Board. All remarks and questions should be addressed to the Board through the Chairperson and not to any member thereof or to the public. No question should be asked a Board member or a member of Authority staff without first obtaining permission of the Chairperson.